

RECORD OF EXECUTIVE DECISION

TITLE OF THE DECISION :- To Procure a Provider to Commission a Suite of Training Courses for Local Businesses.

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by the Monitoring Officer)</small>	Consultation with relevant Ward Member(s) Yes/No	Subject to Call-in? Yes/No
18/11/2024	Portfolio Holder for Business and Economy	<p>The Portfolio Holder for Business and Economy agrees to the following:</p> <p>a) To procure a provider to commission a suite of training courses to be delivered to local businesses across 2024/25, and recorded to be retained by the Council as an ongoing resource for businesses to access beyond the life of the current UK SPF provision.</p>	<p>£20,000 of funding has been allocated for this commission under UKSPF intervention E34: Courses inc. basic skills (digital, English and English as a Second Language), and life skills and career skills and financial support.</p> <p>Following feedback received from attendees who have attended a Tendring4Growth event, it has been made clear that there is a demand for easily accessible and free training, for instance, social media and digital training is a popular request.</p> <p>The concept of delivering this training through recordings, rather than one-off events, makes the information more accessible to people who may not be able to visit an event, as we do not</p>	<p>To not utilise UKSPF funding to deliver this training and not have a free resource for Tendring Businesses to use.</p> <p>If the allocated UKSPF funding is not spent and the project is not completed by March 2025, this will need to be returned to UK Government.</p>	N/A	No N/A	

			have the capacity to professionally record a training session being delivered in an event setting.				
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URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-

GENERAL EXCEPTION APPLIES? (Rule 14 Access to Information Procedure Rules)	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	YES/NO
SPECIAL URGENCY APPLIES? (Rule 15 Access to Information Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO
EXEMPTION FROM CALL-IN APPLIES? (Rule 18i Overview and Scrutiny Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? (Rule 6 Budget and Policy Framework Procedure Rules)	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?	
		If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO

AGREEMENT TO DECISION:-

Signed:- Decision Maker	Date:-	Delegated Power Reference (in Part 3 of the Constitution):-
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Original signed copy to be retained by Service.
Electronic copy to be sent to democraticservices@tendringdc.gov.uk for publication.